



MALTON NEIGHBOURHOOD SERVICES



3540 Morning Star Drive, Mississauga, ON L4T 1Y2

Tel: 905-677-6270 / Fax: 905-677-6281 / Website: mnsinfo.org / Email: info@mnsinfo.org

Job Posting

Position:	Family Support Facilitator, EarlyON
Contract type:	This is a part time position scheduled to work 25 hours per week.
Location:	Region of Peel
Rate:	\$23.85 per hour
Deadline to apply:	June 15, 2022
How to apply:	Please email your resume with a cover letter to HR@mnsinfo.org

MNS is a non-profit charitable organization which has provided settlement and community support services since 1975. For more information about MNS, please visit our website at www.mnsinfo.org

Duties:

- Plan, develop and implement inquiry-based early years programs for parent/caregivers and their children ages birth to six (6) years.
- Ensure that the programs are relevant and meaningful according to the current pedagogy for EarlyON framework and family resource principles.
- Design and facilitate and or co-facilitate parenting programs by following adult education and engagement principals.
- Design facilitation sessions to provide a variety of unique experiences which accommodate for group as well as individual needs of the participants.
- Communicate purpose and goals of activities with parents/caregivers related to child development and play and inquiry-based learning. Show compassion to parents/caregivers in their role.
- Provide strategies to the parents / caregivers for use at home and provide referrals to clients in finding support relating employment, education/training resources, food security, housing, and childcare.
- Assist parents/caregiver through facilitation sessions about modeling, active listening, observing, appreciative inquiry, demonstrating and guiding.
- Facilitate positive key messaging on parenting, adult-child relations, physical literacy, healthy lifestyle, mental health. Initiate conversations with parents / caregivers who are experiencing barriers to provide support.
- Monitor and supervise all participants when assessing the services (online / in-person).
- Monitor the demographics of program participants and their requested needs. Ensures proper follow up and community connections are made
- Research current best practices and share appropriate resources for parents/caregivers beyond and including the early years.

- Attend team meetings and debriefing sessions.
- Other duties as assigned.

Qualifications:

- Post secondary education in a related field. Preference will be given to those with Early Childhood Educator Diploma.
- Must be registered and in good standing with the College Early Childhood Educators
- Minimum three (3) year experience with working with families and children within an EarlyON program setting or a childcare setting.
- Demonstrated group facilitation skills within a school environment.
- Certification in Mother Goose, Nobody's Perfect, Group Facilitation an asset
- Good customer service skills and comfortable dealing with the public
- Working knowledge of How Does Learning Happen (HDLH). Knowledge of relevant legislation including Child Care and Early Years Act, Family and Services Act, and Duty to Report
- Comfort and ability to wear Personal Protective Equipment (mask and eye protection) for in person programming.
- **Must be able to work evenings and weekends in both an indoor and outdoor setting.**
- **Must be able to provide services in an virtual online setting.**
- Must have a valid CPR/First Aid training Certification.
- Must provide record of immunization mandated for the Early Childhood Educators (ECEs)
- Upon successful hire, must provide a valid Vulnerable Sector Screening (VSS) obtained within the last 6 months.

Submit a cover letter, resume, and three references to the Hiring Committee at hr@mnsinfo.org. Deadline for applications: June 15, 2022. Upon hire, the candidate must provide police records check. We thank all applicants; however, only those selected for interviews will be contacted.

"We thank all applicants for their interest in MNS. However, only candidates selected for an interview will be contacted. No telephone calls please."

MNS encourages applications from individuals reflecting the diversity of our community. MNS is committed to fair and accessible employment practices and when requested, will make reasonable effort to accommodate people with disabilities during the recruitment and assessment processes when filling positions.