



MALTON NEIGHBOURHOOD SERVICES



3540 Morning Star Drive, Mississauga, ON L4T 1Y2

Tel: 905-677-6270 / Fax: 905-677-6281 / Website: mnsinfo.org / Email: info@mnsinfo.org

Job Posting

Position:	Refugee Reception Service Assistant, On-Call
Language(s):	Dari, Farsi, Pashto speaking
Contract type:	This is a casual position scheduled to work on need basis.
Location:	Toronto Pearson Airport (all terminals)
Rate:	\$17.85 per hour
Deadline to apply:	September 14, 2021
How to apply:	Please send your resume with a covering letter to HR@mnsinfo.org

MNS is a non-profit charitable organization which has provided settlement and community support services since 1975. MNS through the IRIS Program provides Refugee clients with a congenial welcome to Canada since 1991. For more information about MNS, please visit our website at www.mnsinfo.org

Duties:

- Provide language interpretation and translation assistance to new arrival Refugee clients.
- Assist Refugee clients through Canadian customs and immigration process by interpreting information and questions in their language.
- Escort Refugee clients to their connection point, keep them accompany until they departed from airport.
- Address immediate needs of clients, including but not limited to, medical attention, wheelchair, and other special needs.
- Schedule transportation to their destination if it is within the GTA.
- Assist with road or air transportation if their final destination is not within the GTA.
- Provides winter clothing to government assisted refugees from October through April and keep record of the inventory.
- Work cooperatively with Airport CBSA and other airport officials.
- Work in collaboration with the Flight Coordinator.
- Other Duties as may be assigned by the Airport Manager.

Qualifications:

- Post secondary education in human services related field.
- **Must be fluent in speaking Dari, Farsi, and Pashto.**
- Excellent interpersonal and verbal and written communication.
- Must be culturally sensitive, experience working with new immigrants and refugees would be an asset.
- **Must be willing to travel to multiple terminals at the Toronto Pearson Airport using public transportation, parking at the airport is not paid by MNS.**
- Must provide a valid Vulnerable Sector Screening (VSS) police check upon successful hire, obtained within the last 6 months.

IMPORTANT: This employment is conditional upon receipt of GTAA Restricted Area Security Pass.