



MALTON NEIGHBOURHOOD SERVICES



3540 Morning Star Drive, Mississauga, ON L4T 1Y2

Tel: 905- 677- 6270/ Fax: 905- 677- 2243/ Website: mnsinfo.org / Email: hr@mnsinfo.org

JOB POSTING

Malton Neighbourhood Services is a non-profit charitable organization that provides a variety of programs and community support services since 1975. The registered early childhood educator “RECE” will support the LINC program by providing quality childcare for children from diverse backgrounds.

POSITION TITLE: RECE (LINC Program)

POSITION TYPE: Supply/On-Call

LOCATION: Brampton/Mississauga

Responsibilities:

- To plan and implement a program for children to guide their social, emotional physical and cognitive development
- Develop and implement a program geared to the needs of individual children concerning their interests, special talents, individual style and pace of learning
- Plan and implement group activities utilizing arts and crafts
- Assist children with routine activities
- Maintain information and attendance records and prepare weekly reports
- Document accidents/injuries/incidents
- Maintain Health and Safety requirements and good sanitary practices
- Attend staff meetings/workshops/educational sessions
- Perform other duties as required

Skills and Qualifications:

- Early Childhood Education Diploma
- **RECE (Registered Early Childhood Educator) a must**
- Minimum 2 years of experience working with preschool children and toddlers
- Experience planning and implementing age-appropriate programs and activities
- Sensitivity and understanding of issues faced by newcomers to Canada
- Solid interpersonal skills and commitment to teamwork
- Provide support to parents utilizing the CMAS guidelines
- Valid First Aid and CPR certificates
- Effective communication skills in English
- Second language an asset
- TB test and up to date immunization records
- Police check mandatory

Please submit your resume and cover letter to the Hiring Committee at hr@mnsinfo.org by September 19, 2019. Upon hire, the candidate must provide a police records check (Vulnerable

Sector Screening). We thank all interested applicants; however, only those selected for an interview will be contacted.

Malton Neighbourhood Services is committed to providing accommodations throughout the recruitment process. If you require accommodation, please notify us, and we will work with you to meet your needs.