



MALTON NEIGHBOURHOOD SERVICES



3540 Morning Star Drive, Mississauga, ON L4T 1Y2

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Job Posting

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|-----------------------------|---|
| Position: | March Break - Camp Supervisor |
| Contract type: | Short Term starting March 6 – March 16, 2025 |
| Start Date: | ASAP |
| Rate: | \$19.20 Per Hour |
| Location: | Peel Region |
| Position Type: | This position is not part of the bargaining unit |
| Number of positions: | 2 |
| Deadline to apply: | Open until filled |
| How to apply: | Apply via Indeed or email your resume to hr@mnsinfo.org |

About MNS:

MNS is a non-profit charitable organization which has provided settlement and community support services since 1975. For more information about MNS, please visit our website at www.mnsinfo.org

Position Summary:

Oversee the operation of a children's camp during the March Break (spring break) period.

Duties:

- Implement day to day camp schedule for children ages 6-12 years.
- Build a fun atmosphere with enjoyable physical activity indoors and, while still educating campers throughout the day.
- Ensure the development and implementation of daily/weekly camp program schedules and healthy snack requirements.
- Provide leadership to the camp staff and participants.
- Ensure consistent communication with parents and/or caregivers.
- Must request supervisor permission to change aspects of program, such as location and virtual or in-person instructions
- Health and safety of camp participants and staff.
- Support and monitor all children and staff participating in camp.
- Ensure all camp related activity requirements are complete (i.e. booking trips for program, organizing games or crafts, etc.).
- Encourage camp participants to follow proper hygiene.
- Be a role-model and participate in all camp program activities.
- Maintain required documentation related to attendance records, program plans, incident reports, and other administrative functions.
- Build positive relationships with camp staff, participants, and parents and/or caregivers.

- Follow all policies and procedures as required.
- Other duties as assigned.

Qualifications:

- Ability to effectively communicate in English.
- Experience/skill in all or one of the followings: sports & recreation, arts & crafts, dance, drama, music.
- Leadership experience or skills, particularly with children aged 6-12 years.
- Ability to think quickly and work well under pressure in a fast-paced environment.
- Excellent communication and interpersonal skills, with both children and adults.
- Ability to plan and organize fun and creative program plans for the campers.
- Ability to work individually as well as in a team, within a multicultural environment.
- Must be able to work in outdoor/indoor environments, and to stand within the pool to monitor children.
- Must have Highschool diploma
- Current Standard First Aid with CPR required
- Ability to work flexible schedules as needed
- Upon successful hire, must provide a valid Vulnerable Sector Screening (VSS) police check obtained within past six (6) months.

"We thank all applicants for their interest in MNS. However, only candidates selected for an interview will be contacted. No telephone calls please."

MNS encourages applications from individuals reflecting the diversity of our community. MNS is committed to fair and accessible employment practices and when requested, will make reasonable effort to accommodate people with disabilities during the recruitment and assessment processes when filling positions.