



# MALTON NEIGHBOURHOOD SERVICES



3540 Morning Star Drive, Mississauga, ON L4T 1Y2

Tel: 905- 677- 6270/ Fax: 905- 677- 6281/ Website: [mnsinfo.org](http://mnsinfo.org) / Email: [hr@mnsinfo.org](mailto:hr@mnsinfo.org)

## Peer Care Coordinator

### Job description

**Position:** Peer Care Coordinator

**Contract type:** Part-time

**Start Date:** ASAP

**Location:** 3540 Morning Star Drive, Mississauga, ON L4T 1Y2

**Rate:** \$18.00 per hour

**Hours:** up to 17.5 hours per week

**Deadline to apply:** Open until filled

**Vaccination Policy:** All MNS employees are required to be fully vaccinated as a condition of hire in accordance with the mandatory COVID-19 Vaccination policy.

MNS is a non-profit charitable organization which has provided settlement and community support services since 1975. For more information about MNS, please visit our website at [www.mnsinfo.org](http://www.mnsinfo.org)

### POSITION SUMMARY

The Peer Care Coordinator will provide short-term care coordination to young people and their families participating in Malton Youth Wellness Hub programming. This role involves working collaboratively with a young person and their family/caregivers to identify their support needs and goals. This role also involves active participation in Malton Youth Wellness Hub activities promoting the health and wellbeing of young people and meaningful consumer participation in the services.

### DUTIES & RESPONSIBILITIES

- Engage young people and families in the services and activities of Malton Youth Wellness Hub. This involves working collaboratively with young people to identify their unique support needs and participate in developing and implementing care plans to support improvements in a young person's health and well-being in the following areas; primary health, mental health, substance use and misuse, education training and employment and other care and service needs.
- Provide care coordination and practical assistance to young people including:

Coordination of care and assisting young people to access the services they need. Consultation and liaison with internal and external service providers regarding care needs.

- As required, participate in the development, implementation and evaluation of group programs; including health promotion events in schools, psycho-education groups and interest groups.
- As required, co-ordinate and participate in Malton Youth Wellness Hub community activities promoting the health and wellbeing of young people.
- Follow all policies and procedures.
- Other duties as assigned.

## **QUALIFICATIONS AND REQUIREMENTS**

- Ability to work individually as well as in a team, within a multicultural environment, providing coordination of care and practical support to young people.
- Demonstrated ability to work in a consumer lead framework. Providing collaborative goal setting with young people and their families and caregivers to determine support needs and assist them to access necessary services.
- Demonstrated understanding of the health and wellbeing needs of young people with mental health and/or substance use problems. In particular an understanding of self-harm and suicidal ideation.
  
- Demonstrated ability to engage and communicate effectively with young people and stakeholders individually and in a group.
- Experience in conducting group activities and representing an organization at community events.
- Well-developed written and verbal communication including; high quality interpersonal skills and experience in public speaking and event planning.
- Proficiency with technology including the ability to use Microsoft Office applications
- Must be able to work in outdoor/indoor environments
- Must have Highschool diploma
- Current Standard First Aid with CPR required

Applicants must be between 18 and 25 years of age (inclusive) at the start of employment; is a Canadian citizen, permanent resident or a person on whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*; and is legally entitled to work in Canada. International students are not eligible to apply.

**Upon hire, candidates must provide a current police record check. Please submit a resume and cover letter to the Hiring Committee at [hr@mnsinfo.org](mailto:hr@mnsinfo.org). We thank all applicants, however, only candidates selected for interviews will be contacted.**

*Malton Neighbourhood Services is committed to providing accommodations throughout the recruitment process. If you require accommodation, please notify us and we will work with you to meet your needs.*